

### Check List for Second Visit of ER Observers

(The Report of first visit should answer all the questions given below in detail, mention corrective action taken if any)

1	Whether multi-layered checking by DEO (1%), ERO (3%), AERO (5%) and BLO (100%) is being done to verify the correctness of E rolls.	
2	Whether working copies of E rolls have been printed and given to the BLOs for verification, and whether BLOs are verifying the working copies by door to door survey?	
3	Whether the corrections made in working copies by the BLOs are being carried out in the rolls by the ERO before finally printing the Roll and printing of EPIC?	
4	Whether rolls have been checked to see that names of all eminent personalities of the district are included in the rolls?	
5	Whether rolls have been checked for gross errors like gender mismatch of photographs etc.	
6	In each constituency 20 polling stations with highest inclusions and 20 polling stations with highest deletions should be re-verified.	
7	Check the quality of disposal of claims and objections by EROs and AEROs:	
	1. Whether notices are properly served?	
	2. Whether reasonable opportunity of being heard is being given in all cases?	

	3. Whether proper record of all cases is being kept?	
	4. Have any names where EPICs have already been made deleted from the rolls. These records should be re-verified to see that there was due service of notice and reasonable opportunity of hearing was given.	
	5. Whether the applicants are being communicated in writing and on SMS the order of the ERO on their applications.	
8	In border areas possibility of double enrollment in both the districts should be checked.	
9	In cases of inclusions of voters in the age group beyond 20 years, it should be checked whether the voter has given his previous address, where he/she was enrolled earlier, and has ERO of the concerned AC been informed that this voter has shifted residence?	
10	Whether de-duplication has been done. Care should be taken that no deletions should be done only on the basis of computer de-duplication. Computer de-duplication software only throws up possible duplicates, which should be verified in the field. Deletion should be done only after following the statutory provisions of notice and hearing.	
11	Check the process of making and distribution of EPICs.	
12	Check the quality of photographs in the rolls.	
13	How effective is the multi-media campaign? Has there been significant increase in young voters?	
14	How effective is the public grievance management system?	